

About the Mentee:

- Mentee's Name: _____
- Mentee's Position: _____
- Mentee's Club: _____
- Mentee's GM: _____

Please select the mentorship component you completed and any additional paperwork.

Option I

- I mentored a manager through one Manager in Development Specialization
 - MID Specialization (select one):
 - Club Management Essentials
 - Club Operations
 - Club Leadership

Option II

- I mentored a manager for at least one year and am providing the following documentation.

Mentors who decide to complete a one year mentorship are responsible for documenting said relationship. Mentors are required to complete at least six conversations, one of which can be used as an introduction call to establish at least three goals of the relationship. Mentors are also expected to invite their mentee to their club for a day of shadowing, meeting with each department and how they operate and tour. If the mentee is internal, you are required to send your mentee to another club for the same one day experience.

Six documented conversations:

	Date	Topic
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____

Mentorship Goals: Please detail at least three goals determined with your mentee:

1. _____
2. _____
3. _____

Signature of Mentor: _____ Date: _____

Signature of Mentee: _____ Date: _____